



**STROUD  
DISTRICT  
COUNCIL**

## **Fees and Charges**

**2023/24**

# Stroud District Council

## Schedule of Fees and Charges from 1 April 2023

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**Community Services and Licensing Committee**  
**Community Health and Wellbeing**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Cardiac Rehab Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Respiratory Rehab Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Better Balance Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Cancer Rehab Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Mummy & Me Pay As You Go Class	3.50	3.50	3.70	3.70	5.7%
Healthy Lifestyles Class Pass	35.00	35.00	37.00	37.00	5.7%
Healthy Lifestyles Couples Class Pass	55.00	55.00	58.00	58.00	5.5%
Healthy Lifestyles Online Class Pass	22.50	22.50	23.50	23.50	4.4%
GP Referral Class Pass	24.00	24.00	26.00	26.00	8.3%
GP Referral Induction	20.00	20.00	21.00	21.00	5.0%
GP Referral sessional attendance	2.10	2.10	2.20	2.20	4.8%
Better Balance Booklets (per book)	1.00	1.00	1.00	1.00	0.0%
Resistance Bands for Better Balance Clients	1.00	1.00	1.00	1.00	0.0%
Wrist/Ankle Weight - .5kg	9.95	9.95	11.95	11.95	20.1%
Wrist/Ankle Weight - 1.0kg	11.95	11.95	13.95	13.95	16.7%
Wrist/Ankle Weight -1 .5kg	13.95	13.95	16.95	16.95	21.5%
Pilates Mat	8.00	8.00	10.00	10.00	25.0%
Hand Weights - 1.0kg	6.00	6.00	8.00	8.00	33.3%
Hand Weights - 2.0kg	9.99	9.99	12.00	12.00	20.1%
Hand Weights - 3.0kg	12.99	12.99	16.00	16.00	23.2%

**Community Services and Licensing Committee**  
**Community Health and Wellbeing**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

The class passes are being streamlined to represent that people attend a variety of classes across the healthy lifestyles scheme, so customers only need to buy one pass rather than two. The cost of equipment has gone up in line with the cost of living which is reflected in the costs for this year.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

We are a subsidised service however each year we are increasing the number of classes we offer and we aim to generate income to cover costs where possible.

**Details of any discretionary discounts or concessions**

The healthy lifestyles scheme is already discounted so no further discounts are applicable.

**Has any benchmarking or consultation been undertaken?**

We are one of only two councils in the county to offer these type of classes. We benchmark our prices against there's to ensure our prices are consistant.

**Equality Impact Assessment**

**Budget Impact**

Increases will have a direct corrulation to income however we are unsure how the cost of living will effect our income in the coming year.

A number of classes that ran in 22-23 will no longer run in 23-24

**Community Services and Licensing Committee**  
**Community Services - Careline Services**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Careline monitoring only (VAT Exempt)	94.07	94.07	98.77	98.77	5.0%
Careline monitoring only (not VAT Exempt)	94.07	112.88	98.77	118.52	5.0%
Careline rental (VAT Exempt)	195.43	195.43	205.20	205.20	5.0%
Careline rental (not VAT Exempt)	195.43	234.52	205.20	246.24	5.0%
Pendant purchase (VAT Exempt)	53.85	53.85	56.54	56.54	5.0%
Pendant purchase (not VAT Exempt)	53.85	64.62	56.54	67.85	5.0%
ADSL Fliter	2.15	2.58	2.25	2.70	5.0%
Extension lead	6.46	7.75	6.78	8.14	5.0%

**Community Services and Licensing Committee**  
**Community Services - Careline Services**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

5.0%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

Yes, with other similar services operating within Gloucestershire

**Equality Impact Assessment**

Completed previously. The cost is similar to other LA's offering a similar service. Gloucester City Homes have withdrawn from offering the service and have passed their customers on to a national provider.

**Budget Impact**

If this is accepted the the income budget will need to remain the same as for 22/23. The service is currently making a small profit however this could be impacted if there are a large number of cancellations.

# Community Services and Licensing Committee

## Community Services - Cemeteries

### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### **In grave for which no “Exclusive Rights of Burial” has been granted**

*Single or Meadow plot – not exceeding 1.5m (5ft) in depth:*

Person 18 years and over (Rights)	396.00	396.00	416.00	416.00	5.0%
Cremated remains (Rights)	282.00	282.00	296.00	296.00	5.0%

*Double – exceeding 1.5m (5ft) in depth but not exceeding 2.1m (7ft):*

Any interment (Rights)	396.00	396.00	416.00	416.00	5.0%
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*Single or Meadow plot – not exceeding 1.5m (5ft) in depth:*

Person 18 years and over (Burial)	466.00	466.00	489.00	489.00	5.0%
Cremated remains (Burial)	135.00	135.00	142.00	142.00	5.0%

*Double – exceeding 1.5m (5ft) in depth but not exceeding 2.1m (7ft):*

Any interment (Burial)	648.00	648.00	680.00	680.00	5.0%
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#### **In grave for which an “Exclusive Rights of Burial” has been granted**

Opening of previously purchased plot – single or meadow	466.00	466.00	489.00	489.00	5.0%
Opening of previously purchased plot – double	648.00	648.00	680.00	680.00	5.0%
Re-opening of previously purchased double plot	466.00	466.00	489.00	489.00	5.0%
Cremated remains in casket	135.00	135.00	142.00	142.00	5.0%

#### **Miscellaneous Charges**

Surcharge for Saturday burials	260.00	260.00	273.00	273.00	5.0%
Purchase of “Exclusive Rights of Burial” purchased prior to burial	459.00	459.00	482.00	482.00	5.0%
Purchase of “Exclusive Rights of Burial” for cremated remains	328.00	328.00	344.00	344.00	5.0%
Search fees (records only)	42.00	42.00	44.00	44.00	5.0%
Cremated remains scattered by Cemetery Staff	42.00	42.00	44.00	44.00	5.0%
Transfer of Grave Rights	42.00	42.00	44.00	44.00	5.0%

*\*Double fees will be charged for non residents*

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

### **Monuments, Gravestones and Monument Inscriptions**

Memorial stone with or without plinth not exceeding 1m in height, 60cm width and 30cm depth	219.00	219.00	230.00	230.00	5.0%
A memorial vase only, preferably square or rectangular in shape, to an overall dimension not exceeding 30cm in height and 25cm x 25cm	53.00	53.00	56.00	56.00	5.0%
Additional inscription to a monument	58.00	58.00	61.00	61.00	5.0%
Simple hardwood not exceeding 75cm x 45cm	33.00	33.00	35.00	35.00	5.0%

### *Cremated Remains Section*

Any memorial maximum height 60cm	108.00	108.00	113.00	113.00	5.0%
Plaque in Garden of Remembrance	32.00	32.00	34.00	34.00	5.0%
Purchase and Installation of Post Plaque for Meadow Burial Area	139.00	139.00	146.00	146.00	5.0%

### **Charges for Green Burials**

All burials – single plots only	1,213.00	1,455.60	1,213.00	1,455.60	0.0%
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### *Cremated Remains Interment*

Cremated remains interment	845.00	1,014.00	845.00	1,014.00	0.0%
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**Community Services and Licensing Committee**  
**Community Services - Cemeteries**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

Generally 5%, although no proposed increased for green burials due to substantial cost differential.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Fully cost recovery

**Details of any discretionary discounts or concessions**

None. Non residents pay double.

**Has any benchmarking or consultation been undertaken?**

Not for 2022

**Equality Impact Assessment**

N/A

**Budget Impact**

Negligible

# Community Services and Licensing Committee

## Licensing - Gambling Act 2005

### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### *Premise Licence; New Application*

Small Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	2,450.00	2,450.00	2,450.00	2,450.00	0.0%
Betting Premises (excluding Tracks)	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Tracks	1,750.00	1,750.00	1,750.00	1,750.00	0.0%
Family Entertainment Centres	1,400.00	1,400.00	1,400.00	1,400.00	0.0%
Adult Gaming Centre	1,400.00	1,400.00	1,400.00	1,400.00	0.0%

#### *Premises Licence; Annual Fee*

Small Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	700.00	700.00	700.00	700.00	0.0%
Betting Premises (excluding Tracks)	420.00	420.00	420.00	420.00	0.0%
Tracks	700.00	700.00	700.00	700.00	0.0%
Family Entertainment Centres	525.00	525.00	525.00	525.00	0.0%
Adult Gaming Centre	700.00	700.00	700.00	700.00	0.0%

#### *Premises Licence; Application to Vary*

Small Casino	2,800.00	2,800.00	2,800.00	2,800.00	0.0%
Large Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Regional Casino	5,250.00	5,250.00	5,250.00	5,250.00	0.0%
Bingo Club	1,225.00	1,225.00	1,225.00	1,225.00	0.0%
Betting Premises (excluding Tracks)	1,050.00	1,050.00	1,050.00	1,050.00	0.0%
Tracks	875.00	875.00	875.00	875.00	0.0%
Family Entertainment Centres	700.00	700.00	700.00	700.00	0.0%
Adult Gaming Centre	700.00	700.00	700.00	700.00	0.0%

#### *Premise Licence; Application to Transfer*

Small Casino	1,260.00	1,260.00	1,260.00	1,260.00	0.0%
Large Casino	1,505.00	1,505.00	1,505.00	1,505.00	0.0%
Regional Casino	4,550.00	4,550.00	4,550.00	4,550.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

#### *Premises Licence; Application for Re-instatement*

Small Casino	1,260.00	1,260.00	1,260.00	1,260.00	0.0%
Large Casino	1,505.00	1,505.00	1,505.00	1,505.00	0.0%

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Regional Casino	4,550.00	4,550.00	4,550.00	4,550.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

*Premises Licence; Application for Provisional Statement*

Small Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	2,450.00	2,450.00	2,450.00	2,450.00	0.0%
Betting Premises (excluding Tracks)	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Tracks	1,750.00	1,750.00	1,750.00	1,750.00	0.0%
Family Entertainment Centres	1,400.00	1,400.00	1,400.00	1,400.00	0.0%
Adult Gaming Centre	1,400.00	1,400.00	1,400.00	1,400.00	0.0%

*Premises Licence; New licence application for Provisional Statement Holders*

Small Casino	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Large Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Regional Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

*All Premises Types*

Copy of Licence	25.00	25.00	25.00	25.00	0.0%
Notification of Change	35.00	35.00	35.00	35.00	0.0%

*Permits; New Applications*

FEC Gaming Machine Permit	300.00	300.00	300.00	300.00	0.0%
Prize Gaming Permit	300.00	300.00	300.00	300.00	0.0%
Club Gaming Permit	200.00	200.00	200.00	200.00	0.0%
Club Machine Permit	200.00	200.00	200.00	200.00	0.0%
Licensed Premise Gaming Machine Permit	150.00	150.00	150.00	150.00	0.0%

*Permits; Fast Track Application Fee*

Club Gaming Permit	100.00	100.00	100.00	100.00	0.0%
Club Machine Permit	100.00	100.00	100.00	100.00	0.0%

*Permits; Renewal Fee – 10 years*

FEC Gaming Machine Permit	300.00	300.00	300.00	300.00	0.0%
Prize Gaming Permit	300.00	300.00	300.00	300.00	0.0%
Club Gaming Permit	200.00	200.00	200.00	200.00	0.0%
Club Machine Permit	200.00	200.00	200.00	200.00	0.0%

*Permits; Annual Fee*

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Club Gaming Permit	50.00	50.00	50.00	50.00	0.0%
Club Machine Permit	50.00	50.00	50.00	50.00	0.0%
Licensed Premises Gaming Machine Permit	50.00	50.00	50.00	50.00	0.0%

*Permits; Transfer*

Licensed Premise Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%
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*Permits; Variation*

Club Gaming Permit	100.00	100.00	100.00	100.00	0.0%
Club Machine Permit	100.00	100.00	100.00	100.00	0.0%
Licensed Premise Gaming Machine Permit	100.00	100.00	100.00	100.00	0.0%

*Permits; Notification of Change of Name*

FEC Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%
Prize Gaming Permit	25.00	25.00	25.00	25.00	0.0%
Licensed Premise Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%

*Permits; All*

Copy of Permit	15.00	15.00	15.00	15.00	0.0%
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*Small Society Lottery Registration*

New Application	40.00	40.00	40.00	40.00	0.0%
Annual Fee	20.00	20.00	20.00	20.00	0.0%

*Notifications and Notices*

Licensed Premises Gaming Machine Notification	50.00	50.00	50.00	50.00	0.0%
Temporary Use Notice	500.00	500.00	500.00	500.00	0.0%
Occasional Use Notice	0.00	0.00	0.00	0.00	0.0%

# Community Services and Licensing Committee

## Licensing - Gambling Act 2005

### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
No Change

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
Statutory cap on fees relating to premises licences under the Gambling Act 2005. Stroud District Council fees were set in 2006 on an estimated cost recovery basis. Review of the fees indicates that they still adequately cover costs. There are only 6 current premises licences. The fees for permits, notifications and registrations under the Gambling Act 2005 are set nationally in the Gambling Act Regulations and have not increased since the Act came into force

<b>Details of any discretionary discounts or concessions</b>
None

<b>Has any benchmarking or consultation been undertaken?</b>
No

<b>Equality Impact Assessment</b>
None

<b>Budget Impact</b>
The fees are remaining the same but as there are only 6 premises licences it will have minimal budget impact. The fees for permits cannot be increase as they are set in statute so income will not reflect increase in costs due to inflation and wage increases

## Community Services and Licensing Committee

### Licensing - Licensing Act 2003

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### *Premises Licence/Club Premises Certificates - New Application and Major Variation*

Band A No rateable value to £4,300	£100.00	£100.00	£100.00	£100.00	0.0%
Band B £4,301 - £33,000	£190.00	£190.00	£190.00	£190.00	0.0%
Band C £33,001 – £87,000	£315.00	£315.00	£315.00	£315.00	0.0%
Band D £87,001 – £125,000	£450.00	£450.00	£450.00	£450.00	0.0%
Band E £125,001 and above	£635.00	£635.00	£635.00	£635.00	0.0%
Band D where premises primarily sell alcohol (Premises Licences only)	£900.00	£900.00	£900.00	£900.00	0.0%
Band E where premises primarily sell alcohol (Premises Licences only)	£1,905.00	£1,905.00	£1,905.00	£1,905.00	0.0%

#### *Premises Licence/Club - Premises Certificates Annual Fee*

Band A No rateable value to £4,300	£70.00	£70.00	£70.00	£70.00	0.0%
Band B £4,301 - £33,000	£180.00	£180.00	£180.00	£180.00	0.0%
Band C £33,001 – £87,000	£295.00	£295.00	£295.00	£295.00	0.0%
Band D £87,001 – £125,000	£320.00	£320.00	£320.00	£320.00	0.0%
Band E £125,001 and above	£350.00	£350.00	£350.00	£350.00	0.0%
Band D where premises primarily sell alcohol (Premises Licences only)	£640.00	£640.00	£640.00	£640.00	0.0%
Band E where premises primarily sell alcohol (Premises Licences only)	£1,050.00	£1,050.00	£1,050.00	£1,050.00	0.0%

#### *Premises Licence - New Applications and Major Variations - Extra Fee for Large Events*

5,000 – 9,999	£1,000.00	£1,000.00	£1,000.00	£1,000.00	0.0%
10,000 – 14,999	£2,000.00	£2,000.00	£2,000.00	£2,000.00	0.0%
15,000 - 19,999	£4,000.00	£4,000.00	£4,000.00	£4,000.00	0.0%
20,000 - 29,999	£8,000.00	£8,000.00	£8,000.00	£8,000.00	0.0%
30,000 - 39,999	£16,000.00	£16,000.00	£16,000.00	£16,000.00	0.0%
40,000 - 49,999	£24,000.00	£24,000.00	£24,000.00	£24,000.00	0.0%
50,000 - 59,999	£32,000.00	£32,000.00	£32,000.00	£32,000.00	0.0%
60,000 - 69,999	£40,000.00	£40,000.00	£40,000.00	£40,000.00	0.0%
70,000 - 79,999	£48,000.00	£48,000.00	£48,000.00	£48,000.00	0.0%
80,000 - 89,999	£56,000.00	£56,000.00	£56,000.00	£56,000.00	0.0%
90,000 and over	£64,000.00	£64,000.00	£64,000.00	£64,000.00	0.0%

#### *Premises Licence - Annual Fee - Extra Fee for Large Events*

5,000 – 9,999	£500.00	£500.00	£500.00	£500.00	0.0%
10,000 – 14,999	£1,000.00	£1,000.00	£1,000.00	£1,000.00	0.0%
15,000 - 19,999	£2,000.00	£2,000.00	£2,000.00	£2,000.00	0.0%
20,000 - 29,999	£4,000.00	£4,000.00	£4,000.00	£4,000.00	0.0%
30,000 - 39,999	£8,000.00	£8,000.00	£8,000.00	£8,000.00	0.0%
40,000 - 49,999	£12,000.00	£12,000.00	£12,000.00	£12,000.00	0.0%
50,000 - 59,999	£16,000.00	£16,000.00	£16,000.00	£16,000.00	0.0%
60,000 - 69,999	£20,000.00	£20,000.00	£20,000.00	£20,000.00	0.0%
70,000 - 79,999	£24,000.00	£24,000.00	£24,000.00	£24,000.00	0.0%
80,000 - 89,999	£28,000.00	£28,000.00	£28,000.00	£28,000.00	0.0%
90,000 and over	£32,000.00	£32,000.00	£32,000.00	£32,000.00	0.0%

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Premises Licence/Club Premises Certificates - Other Fees

Minor variation application	£89.00	£89.00	£89.00	£89.00	0.0%
Application by Community premises to display designated premises supervisor	£23.00	£23.00	£23.00	£23.00	0.0%
Theft, loss, etc of premises licence or summary	£10.50	£10.50	£10.50	£10.50	0.0%
Application for provisional statement where premises being built, etc	£315.00	£315.00	£315.00	£315.00	0.0%
Notification of change of name or address	£10.50	£10.50	£10.50	£10.50	0.0%
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00	£23.00	£23.00	0.0%
Application for transfer of premises licence	£23.00	£23.00	£23.00	£23.00	0.0%
Interim authority notice following death etc of licence holder	£23.00	£23.00	£23.00	£23.00	0.0%
Notification of change of name or alteration of rules of club	£10.50	£10.50	£10.50	£10.50	0.0%
Change of relevant registered address of club	£10.50	£10.50	£10.50	£10.50	0.0%
Right of freeholder etc to be notified of licensing matters	£21.00	£21.00	£21.00	£21.00	0.0%

*Personal Licence*

Application for a grant or renewal of personal licence	£37.00	£37.00	£37.00	£37.00	0.0%
Notification of change of name or address	£10.50	£10.50	£10.50	£10.50	0.0%
Theft, loss etc. of personal licence	£10.50	£10.50	£10.50	£10.50	0.0%

*Temporary Event Notice*

Temporary event notice	£21.00	£21.00	£21.00	£21.00	0.0%
Theft, loss etc. of temporary event notice	£10.50	£10.50	£10.50	£10.50	0.0%

# Community Services and Licensing Committee

## Licensing - Licensing Act 2003

### Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

No Change

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

All fees for licences and permissions issued under the Licensing Act 2003 are set in statute. There has been no change in the fees since 2004

**Details of any discretionary discounts or concessions**

*None*

**Has any benchmarking or consultation been undertaken?**

No - not relevant

**Equality Impact Assessment**

No

**Budget Impact**

The fees for annual fees and new applications for licences and other permissions cannot be increase as they are set in statute. So income will remain the same and will not reflect increase in costs due to inflation and wage increases. There are approximately 450 current issued licences.



# Community Services and Licensing Committee

## Licensing - Scrap Metal Dealers

### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
	New Application Site Licence - 3 years	410.00	410.00	430.00	
Renewal Application Site Licence - 3 years	235.00	235.00	247.00	247.00	5.0%
New Application Collectors Licence - 3 years	271.00	271.00	286.00	286.00	5.0%
Renewal Application Collectors licence - 3 years	170.00	170.00	178.00	178.00	5.0%
Variation Collector to Site	71.00	71.00	75.00	75.00	5.0%
Variation Site to Collector	38.00	38.00	40.00	40.00	5.0%
Change of Name on Licence	16.00	16.00	17.00	17.00	5.0%
Replacement or Additional Licences	11.00	11.00	11.50	11.50	5.0%

# Community Services and Licensing Committee

## Licensing - Scrap Metal Dealers

### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
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5.0%
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Full cost recovery - increase in line with inflation
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<b>Details of any discretionary discounts or concessions</b>
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None
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<b>Has any benchmarking or consultation been undertaken?</b>
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No
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<b>Equality Impact Assessment</b>
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No
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<b>Budget Impact</b>
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The number of scrap metal dealer licences issued by Stroud District Council is 16 . A 5% increase on average reflects the rate of inflation and the annual increase in costs but will have minimal impact on the budget
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**Community Services and Licensing Committee**  
**Licensing - Sex Establishments**  
 Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
New/Variation Application	5,750.00	5,750.00	6,038.00	6,038.00	5.0%
Renewal/Transfer	2,813.00	2,813.00	2,954.00	2,954.00	5.0%

**Community Services and Licensing Committee**  
**Licensing - Sex Establishments**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

5.0%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

No

**Equality Impact Assessment**

No

**Budget Impact**

None - no licences issued under Sex Establishment legislation

## Community Services and Licensing Committee

### Licensing - Street Trading

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Consulation New/Variation Application – Mobile Consent	44.00	44.00	46.00	46.00	5.0%
Consulation New/Variation Application – Static Consent	166.00	166.00	174.00	174.00	5.0%
Mobile Trader - Per Quarter	160.00	160.00	168.00	168.00	5.0%
Mobile Trader - Per Annum	585.00	585.00	614.00	614.00	5.0%
Static Traders Band 1 - Per Quarter	585.00	585.00	614.00	614.00	5.0%
Static Traders Band 1 - Per Annum	1,941.00	1,941.00	2,038.00	2,038.00	5.0%
Static Traders Band 2 - Per Quarter	355.00	355.00	373.00	373.00	5.0%
Static Traders Band 2 - Per Annum	1,169.00	1,169.00	1,227.00	1,227.00	5.0%
Short Term Consent - Granted for a period of up to 7 days	35.00	35.00	37.00	37.00	5.0%
Short Term Consent - Additional Days	5.00	5.00	5.25	5.25	5.0%
Market Consent Per Annum for 1 day per week.	1,050.00	1,050.00	1,102.00	1,102.00	5.0%
Short Term Consent - Community Event	15.00	15.00	16.00	16.00	5.0%

# Community Services and Licensing Committee

## Licensing - Street Trading

### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
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5.0%
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Full cost recovery
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<b>Details of any discretionary discounts or concessions</b>
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None
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<b>Has any benchmarking or consultation been undertaken?</b>
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No
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<b>Equality Impact Assessment</b>
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None
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<b>Budget Impact</b>
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The number of street trading consents issued is 23. A 5% increase reflects the rate of inflation and the annual increase in costs and will ensure the fee income covers the cost. Due to low numbers it will have minimal impact on the budget
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## Community Services and Licensing Committee

### Licensing - Taxis and Private Hire

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Driver licence - New Application 1 year	160.00	160.00	160.00	160.00	0.0%
Driver licence - New Application 3 year	278.00	278.00	280.00	280.00	0.7%
Driver licence - Renewal 1 year	84.00	84.00	89.00	89.00	6.0%
Driver licence - Renewal 3 year	210.00	210.00	225.00	225.00	7.1%
Written Knowledge Test - Taxi Driver only	60.00	60.00	65.00	65.00	8.3%
Replacement badge	10.50	10.50	10.50	10.50	0.0%
Vehicle Licence - New Application 1 Year (inc plate)	160.00	160.00	169.00	169.00	5.6%
Vehicle Licence - Renewal 1 year	131.00	131.00	140.00	140.00	6.9%
Transfer (ownership or HCV to PHV) of vehicle licence	32.00	32.00	34.00	34.00	6.3%
Change of Vehicle	47.00	47.00	50.00	50.00	6.4%
Change of Registration of Vehicle	26.00	26.00	28.00	28.00	7.7%
Replacement plate	14.00	14.00	15.00	15.00	7.1%
Bracket	11.00	11.00	11.00	11.00	0.0%
Plate Deposit	25.00	25.00	25.00	25.00	0.0%
Private Hire Plate Exemption	50.00	50.00	53.00	53.00	6.0%
Private Hire Plate Exemption Renewal	25.00	25.00	27.00	27.00	8.0%
Operator New App 1 year	142.00	142.00	148.00	148.00	4.2%
Operator New App 5 year	446.00	446.00	468.00	468.00	4.9%
Operator Renewal 1 year	116.00	116.00	122.00	122.00	5.2%
Operator Renewal 5 year	400.00	400.00	420.00	420.00	5.0%

**Community Services and Licensing Committee**  
**Licensing - Taxis and Private Hire**  
**Schedule of Fees and Charges from 1 April 2023**

**Proposed increase in fee/charge from previous year**

Between 5% and 8%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Taxi licence fees have been frozen for the past two years to support the taxi trade with the difficulties they have faced during the covid-19 pandemic. A costing exercise has been undertaken using an audit approved costing matrix which identifies costs each licence application type. The fees for 2023-2024 have been increased to a level aimed to recover costs but not make any profit. Regulations prevent any profit being made from licensing fees.

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

Yes the proposed Stroud District Council fees have been benchmarked against other Gloucestershire Licensing Authorities and adjusted slightly to bring them closer in line with the other authorities. However Stroud District Council fees are mainly based on Stroud District Council costs.

**Equality Impact Assessment**

None

**Budget Impact**

The increase in fees should help to recover costs. However the total number of taxi licences has dropped since the pandemic which reflects a national trend.



**Community Services and Licensing Committee**  
**Licensing - Pavement Licences**  
 Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
New Application	100.00	100.00	100.00	100.00	0.0%

# Community Services and Licensing Committee

## Licensing - Pavement Licences

### Schedule of Fees and Charges from 1 April 2023

#### Proposed increase in fee/charge from previous year

This a temporary Licensing Regime introduced as part of the Governments Covid 19 recovery plans. There is a statutory cap of £100. The temporary regime will end September 2023. Government will be replacing it with a permanent Pavement Licensing regime which will have a higher fees cap and a renewal fee cap

#### Basis of charge (eg full cost recovery, statutory charge, subsidised service)

Statutory Cap

#### Details of any discretionary discounts or concessions

Premises that already had tables and chairs outside prior to this temporary regime have been permitted grandfather rights to enable them to continue without having to pay for the temporary licences. Once the permanent licensing regime is in place they will have to pay the new renewal fees

#### Has any benchmarking or consultation been undertaken?

In Gloucestershire Authorities all are set at the statutory Cap

#### Equality Impact Assessment

No

#### Budget Impact

The number of temporary pavement licences issued is 5. The fees is already set at the Statutory cap and cannot be increased, however, due to low numbers it will have minimal impact on the budget

# Community Services and Licensing Committee

## Museum in the Park

### Schedule of Fees and Charges from 1 April 2022

Description of Charge	Charge April 2021 - March 2022		Charge April 2022 - March 2023		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Museum Admission (donations welcome)	0.00	0.00	0.00	0.00	N/A
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#### *Venue Hire*

Walled Garden & Pavilion Hire for Evening Functions & Parties (prices start at)	416.67	500.00	416.67	500.00	0.0%
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#### *Learning Pavilion Venue Hire*

- per half day	125.00	150.00	125.00	150.00	0.0%
- per day	250.00	300.00	250.00	300.00	0.0%

#### *Gallery 2 Venue Hire*

- per half day	79.17	95.00	79.17	95.00	0.0%
- per day	104.17	125.00	104.17	125.00	0.0%
- Evenings per hour (Monday-outside Museum opening hours)	50.00	60.00	50.00	60.00	0.0%
- Educational Course bookings	45.83	55.00	45.83	55.00	0.0%

#### *Refreshments*

- Tea & Coffee per person	2.08	2.50	2.08	2.50	0.0%
- Tea, Coffee & Biscuits per person	2.50	3.00	2.50	3.00	0.0%
Use of Flipchart stand, paper & pens	4.17	5.00	4.17	5.00	0.0%

#### *Museum Venue Hire-Evening events-per hour*

- Hire of Gallery 2	50.00	60.00	50.00	60.00	0.0%
- Hire of Garden Pavilion	50.00	60.00	50.00	60.00	0.0%
- Hire of above plus access to Mansion House	100.00	120.00	100.00	120.00	0.0%

#### *Collection Charges*

Deposition of archaeological archives-per unit	30.00	36.00	30.00	36.00	0.0%
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**Charges vary for collections study group visits, photographic & research services and use of Museum for location filming/photo shoots**

Description of Charge	Charge April 2021 - March 2022		Charge April 2022 - March 2023		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Learning - e.g. Schools*

Class visits per pupil, minimum charge £50, maximum pupils 30	4.00	4.00	4.00	4.00	0.0%
Remote Learning Package: per fortnight, per class	0.00	0.00	40.00	40.00	100.0%
Hire of Time Boxes - per fortnight	15.00	15.00	15.00	15.00	0.0%

**Additional charges may apply if external educators are included in onsite or online sessions, or if more than one class uses the same remote learning package. Such additional charges will always be discussed in advance.**

*Group Visits, Tours & Community Outreach Talks*

Self-guided group visit	0.00	0.00	0.00	0.00	0.0%
Self-guided group visit with tea,coffee, biscuits (per person)	3.00	3.00	3.00	3.00	0.0%
Self-guided group visit with tea,coffee, biscuits, welcome talk/local history slideshow (per person)	6.00	6.00	6.00	6.00	0.0%
Evening group visit & museum tour/talk (per person)	10.00	10.00	10.00	10.00	0.0%

*Community Outreach talks and object handling*

- per session between 9am and 5pm	45.00	45.00	50.00	50.00	11.1%
- per session outside hours above	55.00	55.00	60.00	60.00	9.1%

*Gallery Hire for Art Exhibitions*

Exclusive hire of Gallery one for Art Exhibitions (per week)	745.83	895.00	745.83	895.00	0.0%
Shared use of Gallery one for Art Exhibitions (per exhibition)	291.67	350.00	291.67	350.00	0.0%
Museum Freelance Technician/ Curator (per hour)	25.00	30.00	25.00	30.00	0.0%
Printing exhibition lables & A2 Introduction panel (per exhibition)	29.17	35.00	29.17	35.00	0.0%
Gallery hire for evening private view (per hour)	50.00	60.00	50.00	60.00	0.0%
Use of Gallery Two for 2D Art/ Local History Exhibitions	0.00	0.00	0.00	0.00	0.0%

*Photocopying - per copy*

- A4 B&W	0.08	0.10	0.08	0.10	0.0%
- A3 B&W	0.21	0.25	0.21	0.25	0.0%
- A4 Colour	0.42	0.50	0.42	0.50	0.0%
- A3 Colour	0.83	1.00	0.83	1.00	0.0%

*Laminating - per sheet*

- A4	0.83	1.00	0.83	1.00	0.0%
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Description of Charge	Charge April 2021 - March 2022		Charge April 2022 - March 2023		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
	- A3	1.67	2.00	1.67	

**Community Services and Licensing Committee**  
**Museum in the Park**  
Schedule of Fees and Charges from 1 April 2022

**Proposed increase in fee/charge from previous year**

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Charges are variable across the service, some set in consultation with other museums, some local, some in response to customer demand. Often they form the basis of discussion with customers (e.g. hire of gallery for exhibition). Corporate price increases are reflected in budget setting even if the fees and charges are not increased (i.e. 'sell' more to meet the target).

**Details of any discretionary discounts or concessions**

Art Fund Members get 10% off as part of National Art Pass  
Occasional offers for museum members.  
SDC staff and volunteers get 10% off in shop and café

**Has any benchmarking or consultation been undertaken?**

For some charges e.g. Archaeological deposits, price per head for pupils.

**Equality Impact Assessment**

**Budget Impact**

# Community Services and Licensing Committee

## The Pulse

### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
School Swim-School swimming lessons per child	1.40	1.40	1.40	1.40	0.0%
School Swim-Price per school if they bring less than 22 children	29.45	29.45	29.45	29.45	0.0%
School fitness classes	2.10	2.10	2.20	2.20	4.8%
School instructor fee per 30 minutes	16.00	16.00	16.00	16.00	0.0%
Lifeguard hire for 30 minutes	14.00	14.00	14.00	14.00	0.0%
Standard swim price	3.58	4.30	3.75	4.50	4.7%
concessions swim price	2.13	2.55	2.25	2.70	5.9%
Monthly swim membership	24.50	29.40	24.50	29.40	0.0%
Annual swim card Adult	234.17	281.00	234.17	281.00	0.0%
Adult per lesson	6.25	6.25	6.60	6.60	5.6%
Child Swimming lesson	6.25	6.25	6.60	6.60	5.6%
Direct Debit fee for lessons	26.00	26.00	27.50	27.50	5.8%
Hire of instructor other	26.00	31.20	26.00	31.20	0.0%
Parent & Toddler	4.33	5.20	4.58	5.50	5.8%
Pool Hire (per hour)	51.17	61.40	51.17	61.40	0.0%
Party Pack (45 mins) standard	85.83	103.00	90.00	108.00	4.9%
Slippery slide and Aqua Glide	39.17	47.00	39.17	47.00	0.0%
Splat	21.67	26.00	21.67	26.00	0.0%
Rafts, shapes, stepping stones	17.42	20.90	18.00	21.60	3.3%
Exterminator	60.83	73.00	62.50	75.00	2.7%
Private Tuition (1:1 ratio)	16.80	16.80	16.90	16.90	0.6%
Private Tuition (1:2 ratio)	19.80	19.80	19.90	19.90	0.5%
Private Tuition (1:3 ratio)	22.90	22.90	22.90	22.90	0.0%
Water fitness classes	6.15	6.15	6.50	6.50	5.7%
Water Fitness class concessions	3.70	3.70	4.00	4.00	8.1%
Fitness classes at Pulse	6.95	6.95	7.20	7.20	3.6%
Fitness class concessions in Pulse	4.15	4.15	4.30	4.30	3.6%
Spin classes	6.80	6.80	6.80	6.80	0.0%
Spin express	5.15	5.15	5.15	5.15	0.0%
Yoga/Pilates/Tai chi	8.75	8.75	8.85	8.85	1.1%
Yoga/Pilates/Tai chi - concessions	5.25	5.25	5.35	5.35	1.9%
30 minute classes	4.60	4.60	4.65	4.65	1.1%
concessions	2.75	2.75	2.80	2.80	1.8%
Shower	4.42	5.30	4.42	5.30	0.0%
Inflatable Session	4.17	5.00	4.42	5.30	6.0%
Inflatable Session-concessions	2.50	3.00	2.75	3.30	10.0%
Prescribed exercise plan	20.00	20.00	21.00	21.00	5.0%
Exercise referral class	2.10	2.10	2.20	2.20	4.8%
Specialist class - cardiac and respiratory	3.50	3.50	3.70	3.70	5.7%
Monthly Leisure Pass (rolling DD)	35.00	42.00	35.00	42.00	0.0%
Student Leisure Pass	23.75	28.50	23.75	28.50	0.0%
Student rolling	22.50	27.00	22.50	27.00	0.0%
Annual membership students	238.33	286.00	238.33	286.00	0.0%
Adult Annual Membership	354.17	425.00	364.17	437.00	2.8%
Couple Annual Membership	637.50	765.00	649.17	779.00	1.8%
Direct Debit joining fee	26.25	31.50	26.25	31.50	0.0%
Off Peak Membership monthly	31.66	38.00	31.67	38.00	0.0%
Off Peak annual new member	312.50	375.00	312.50	375.00	0.0%
One off monthly	40.75	48.90	40.75	48.90	0.0%
Induction	7.20	7.20	7.20	7.20	0.0%
Body trax consultation	22.50	22.50	22.50	22.50	0.0%
Body trax use of scales with results not analysed	5.75	5.75	5.75	5.75	0.0%
Studio Parties	58.33	70.00	62.50	75.00	7.1%

# Community Services and Licensing Committee

## The Pulse

### Schedule of Fees and Charges from 1 April 2023

#### Proposed increase in fee/charge from previous year

A variable increase is proposed for fees this year in order to both counter rising operational costs and bring us in line with other leisure centres in the wider Gloucestershire area. Utility bills (for which we are a high use centre) are due to escalate now and going forward. Price sampling has also taken place to include 4 local leisure centres to provide a comparison and increases suggested to bring us much closer the average of these other centres.

#### Basis of charge (e.g. full cost recovery, statutory charge, subsidised service)

We are a subsidised service however each year we aim to be operationally self sufficient. Chargeable income is being increased to match expected expenditure.

#### Details of any discretionary discounts or concessions

The concessions for swimming and classes is based upon Stroud District Councils district wide concessions scheme.

#### Has any benchmarking or consultation been undertaken?

The prices were benchmarked against 4 other leisure centres including Stratford Park Leisure Centres current prices.

#### Equality Impact Assessment

Percentage increases have only been implemented where our evidence based approach has shown us to be charging below other sites in our locality. 50 % of our priced will remain unchanged from the 2022/23 year and 77% of our pricing structure will be below the 5% targeted increase. This approach has been taken during the 2023/24 years so as not to present barriers to participation or disadvantage any protected groups from participation during times of national financial uncertainty.

#### Budget Impact

Increases will have a direct correlation to income however at the time of writing it has been impossible to fully quantify the full impact from the cost of living crisis in terms of usage, utilities and staffing costs.



## Environment Committee

### Building Control

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### **Building Control Fee Earning**

1.1 Erection of 1 dwelling	608.33	730.00	639.17	767.00	5.0%
1.2 Erection of 2 dwellings	812.50	975.00	853.33	1,024.00	5.0%
1.3 Erection of 3 dwellings	1,014.17	1,217.00	1,065.00	1,278.00	5.0%
1.4 Erection of 4 dwellings	1,216.67	1,460.00	1,277.50	1,533.00	5.0%
1.5 Erection of 5 dwellings	1,454.17	1,745.00	1,526.67	1,832.00	5.0%
1.6 Erection of 6 dwellings	1,623.33	1,948.00	1,704.17	2,045.00	5.0%

1.7 For more than 6 houses please contact Building Control for a quote

#### *Schedule 2 Domestic and Commercial Extensions*

2.1 The erection or extension of a detached garage or carport or both having a floor area not exceeding 60m <sup>2</sup> in total and is intended to be used in common with an existing building, and which is not an exempt building	343.33	412.00	360.83	433.00	5.0%
2.2 The conversion in total or part of an attached or integral garage to provide additional habitable accommodation	266.67	320.00	280.00	336.00	5.0%
2.3 The conversion in total or part of a loft where the total floor area of which does not exceed 20m <sup>2</sup>	439.17	527.00	460.83	553.00	5.0%
2.4 The conversion in total or part of a loft where the total floor area of which exceeds 20m <sup>2</sup> but does not exceed 80m <sup>2</sup>	558.33	670.00	586.67	704.00	5.0%
2.5 Any extension where the total floor area of which does not exceed 20m <sup>2</sup> including means of access and works in connection with that extension	439.17	527.00	460.83	553.00	5.0%
2.6 Any extension where the total floor area of which exceeds 20m <sup>2</sup> but does not exceed 60m <sup>2</sup> , including means of access and works in connection with that extension	608.33	730.00	639.17	767.00	5.0%
2.7 Any extension where the total floor area of which exceeds 60m <sup>2</sup> but does not exceed 100m <sup>2</sup> , including means of access and works in connection with that extension	737.50	885.00	775.00	930.00	5.0%

#### *Schedule 3 Other Works*

3.1 does not exceed £2,000	162.50	195.00	170.83	205.00	5.0%
3.2 exceeds £2,000 but does not exceed £5,000	233.33	280.00	245.00	294.00	5.0%
3.3 exceeds £5,000 but does not exceed £20,000	283.33	340.00	297.50	357.00	5.0%
Together with for every £1,000 (or part thereof) over £5,000	11.56	13.87	12.14	14.57	5.0%
3.4 exceeds £20,000 but does not exceed £80,000	458.33	550.00	481.67	578.00	5.0%
Together with for every £1,000 (or part thereof) over £20,000	5.78	6.93	6.07	7.28	5.0%
4.1 Replacement of up to 15 No. windows and doors	120.83	145.00	126.67	152.00	5.0%
4.2 Minor alterations carried out at the same time as a domestic extension to another part of the same building (with a cost of work not exceeding £2,000)	73.33	88.00	76.67	92.00	5.0%

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
	4.3 Domestic thermal insulation upgrade to an individual element (external walls, floor or roof)	162.50	195.00	170.83	
4.4 Inspections outside the scope of the notification framework (per inspection)	73.33	88.00	76.67	92.00	5.0%
4.5 Inspection of dormant projects over 3 years old	95.83	115.00	100.00	120.00	5.0%
4.6 Copy documents on IDOX upto 2006	30.00	36.00	31.67	38.00	5.0%
4.7 Copy documents prior to 2006 (reproduced for conveyance from microfiche) inline with 20 year GDPR retention policy	55.83	67.00	58.33	70.00	5.0%

### **Building Control Regularisations**

1.1 Erection of 1 dwelling	913.00		958.75		5.0%
1.2 Erection of 2 dwellings	1,218.00		1,280.00		5.0%
1.3 Erection of 3 dwellings	1,521.00		1,597.50		5.0%
1.4 Erection of 4 dwellings	1,825.00		1,916.25		5.0%
1.5 Erection of 5 dwellings	2,181.00		2,290.00		5.0%
1.6 Erection of 6 dwellings	2,435.00		2,556.25		5.0%

1.7 For more than 6 houses please contact Building Control for a quote

### *Schedule 2 Domestic and Commercial Extensions*

2.1 The erection or extension of a detached garage or carport or both having a floor area not exceeding 60m2 in total and is intended to be used in common with an existing building, and which is not an exempt building	515.00		541.25		5.0%
2.2 The conversion in total or part of an attached or integral garage to provide additional habitable accommodation	400.00		420.00		5.0%
2.3 The conversion in total or part of a loft where the total floor area of which does not exceed 20m2	659.00		691.25		5.0%
2.4 The conversion in total or part of a loft where the total floor area of which exceeds 20m2 but does not exceed 80m2	838.00		880.00		5.0%
2.5 Any extension where the total floor area of which does not exceed 20m2 including means of access and works in connection with that extension	659.00		691.25		5.0%
2.6 Any extension where the total floor area of which exceeds 20m2 but does not exceed 60m2, including means of access and works in connection with that extension	912.50		958.75		5.0%
2.7 Any extension where the total floor area of which exceeds 60m2 but does not exceed 100m2, including means of access and works in connection with that extension	1,107.00		1,162.50		5.0%

### *Schedule 3 Other Works*

3.1 does not exceed £2,000	243.75		256.25		5.0%
3.2 exceeds £2,000 but does not exceed £5,000	350.00		367.50		5.0%
3.3 exceeds £5,000 but does not exceed £20,000	425.00		446.25		5.0%
together with for every £1,000 (or part thereof) over £5,000	17.34		18.21		5.0%
3.4 exceeds £20,000 but does not exceed £80,000	687.50		722.50		5.0%
together with for every £1,000 (or part thereof) over £20,000	8.66		9.11		5.0%

4.1 Replacement of upto 15 No. windows and doors	schedule 3		schedule 3		
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Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
	4.2 Minor alterations carried out at the same time as a domestic extension to another part of the same building (with a cost of work not exceeding £2,000)	schedule 3		schedule 3	
4.3 Domestic thermal insulation upgrade to an individual element (external walls, floor or roof)	schedule 3		schedule 3		
4.4 Inspections outside the scope of the notification framework (per inspection)	110.00		115.00		5.0%
4.5 Inspection of dormant projects over 3 years old	143.75		150.00		5.0%
4.6 Copy documents on IDOX upto 2006	36.00		38.00		5.0%
4.7 Copy documents prior to 2006 (reproduced conveyancy only copies from microfiche) inline with 20 year GDPR retention policy	67.00		70.00		5.0%

# Environment Committee

## Building Control

### Schedule of Fees and Charges from 1 April 2023

#### **Proposed increase in fee/charge from previous year**

A 5% increase for 23/24 has been calculated following agreement by the shared service board at their meeting on the 09.11.2022. For building control a bi-annual increase has previously been agreed but with inflation at 10% an increase has been agreed. The fee charging element of building control is a competitive service.

#### **Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery of the building control budget (4010) which is ring fenced and required to be cost neutral over a 3-5 year period.

#### **Details of any discretionary discounts or concessions**

A charge is not applicable to building work that benefits a person with disabilities; this could be alterations to increase door widths, a through floor lift or an extension to add a bathroom/bedroom at ground level.

#### **Has any benchmarking or consultation been undertaken?**

A review of neighbouring local authority charges has been undertaken which indicates that the charges will be middle to upper end assuming our neighbours also increase their charges.

#### **Equality Impact Assessment**

The charges were last increased in April 2022. Building Regulations apply to certain building work; the cost of the service is associated with the type of work being carried out. Where work is for the benefit of a disabled person a fee is not charged. This will continue and is set out in our scheme of charges.

#### **Budget Impact**

Building Control income is ring-fenced with the aim of achieving full cost recovery of the fee earning element. The proposal to increase charges from their current level whilst aiming to remain competitive. Some charges are negotiated with customers. Being a competitive service customers have a choice, to appoint the Council or a private approved inspector.

## Environment Committee

### Community Services - Garden and Bulky Waste

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Garden Waste – annual charge	41.67	50.00	42.92	51.50	3.0%
Bulky Waste – per collection	20.83	25.00	20.83	25.00	0.0%
RADAR Key – per key	2.08	2.50	2.08	2.50	0.0%

## Environment Committee

### Community Services - Garden and Bulky Waste

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
Garden waste at 3% as advised to Environment Committee in October 2022.

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
Cost recovery.

<b>Details of any discretionary discounts or concessions</b>
None

<b>Has any benchmarking or consultation been undertaken?</b>
Previous substantial benchmarking

<b>Equality Impact Assessment</b>
N/A

<b>Budget Impact</b>

**Environment Committee**  
**Health and Wellbeing - Dog Warden Service**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge		Charge		Change %
	April 2022 - March 2023		April 2023 - March 2024		
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Dangerous Wild Animals*

First application	186.25	223.50	195.56	234.70	5.0%
Renewal	140.83	169.00	147.87	177.45	5.0%

*Zoo Licence (no dispensation)*

\*(Plus additional necessary Veterinary or other Inspection Fees) Original Licence 4 years, renewed for 6 years

Application for grant of new licence	565.83	679.00	594.12	712.95	5.0%
Renewal	514.17	617.00	539.88	647.85	5.0%

*Zoo Licence (s.14 (2) dispensation)*

\*(Plus additional necessary Veterinary or other Inspection Fees) Original Licence 4 years, renewed for 6 years

Application for grant of new licence	297.92	357.50	312.82	375.40	5.0%
Renewal	199.17	239.00	209.13	250.95	5.0%

## Environment Committee

### Health and Wellbeing - Dog Warden Service

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
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5.0%
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Cost recovery
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<b>Details of any discretionary discounts or concessions</b>
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None
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<b>Has any benchmarking or consultation been undertaken?</b>
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Not formally
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<b>Equality Impact Assessment</b>
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Not formally carried out this year, however - this fee increase is less than the rate of inflation
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<b>Budget Impact</b>
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No significant impact
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## Environment Committee

### Health and Wellbeing - Environmental Services

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Private Water Sampling	60.43	72.50	63.45	76.15	5.0%
Private Water Supply Risk Assessment	41.25	49.50	43.31	52.00	5.0%

## Environment Committee

### Health and Wellbeing - Environmental Services

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
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5.0%
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
--

Cost recovery
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<b>Details of any discretionary discounts or concessions</b>
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None
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<b>Has any benchmarking or consultation been undertaken?</b>
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No
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<b>Equality Impact Assessment</b>
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Assessment not carried out, however - this fee increase is less than the rate of inflation
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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**Environment Committee**  
**Health and Wellbeing - Food Safety**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Food Export Health Certificates*

Food Export Certificates (less that 120 a year)	42.92	51.50	45.00	54.00	5.0%
Where more than 120 certificates are issued per year	34.17	41.00	35.88	43.05	5.0%
For the issue of a Health Certificate where the inspection of a consignment is required	90.83	109.00	95.38	114.45	5.0%
Verification of Organic Shipments	42.92	51.50	45.06	54.10	5.0%

*Registration of skin piercing establishments and practitioners: Accupuncture / Cosmetic-Piercing (inc Ear Piercing) Semi-Permanent Skin Colouring, Electrolysis / Tattooing*

Premises	102.92	123.50	108.06	129.70	5.0%
Each person practicing	50.00	60.00	52.50	63.00	5.0%

*Food Hygiene and Health & Safety Advice*

General advisory visits (including advice on gaining or retaining a rating of 5 for food hygiene) (£70 an hour, minimum one hour and then £35 for each half an hour there after)	73.75	88.50	77.44	92.95	5.0%
Food Hygiene Rating Scheme re-score request (per request)	169.17	203.00	177.63	213.15	5.0%
Safer Food Better Business Packs (inc 3 month diary refill)	18.00	21.50	18.90	22.70	5.0%
Safer Food Better Business Diary Refill (12 months)	13.75	16.50	14.44	17.33	5.0%
Food Health and Safety: Primary Authority Partnership – establishing a long term single point of contact for your business to receive UK wide assured advice. The suggested cost is for; setting up, assessment of initial needs and the provision of 12 hours of officer time - Set up	704.17	845.00	739.38	887.25	5.0%
Annual Renewal Fee	184.58	221.50	193.81	232.58	5.0%
Hourly Rate	61.67	74.00	64.75	77.70	5.0%

*Food Hygiene and Health & Safety Training Courses*

Full day courses (approx 6 hours)	51.67	62.00	54.25	65.10	5.0%
Half Day Courses (approx 3 hours)	31.67	38.00	33.25	39.90	5.0%
On-site training courses: Rate per day (Charged pro-rata for shorter courses) plus the cost of materials and examination fees.	322.50	387.00	338.63	406.35	5.0%

**Environment Committee**  
**Health and Wellbeing - Food Safety**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

5.0%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Cost recovery

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

Not this year.

**Equality Impact Assessment**

None

**Budget Impact**

No significant impact

**Environment Committee**  
**Health and Wellbeing - Pest Control**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

**Pest Control - DOMESTIC**

*Rats & Mice*

Standard	77.50	93.00	81.38	97.65	5.0%
(extra visit £32)	27.50	33.00	28.88	34.65	5.0%
Benefits – Standard	38.75	46.50	40.69	48.85	5.0%
(extra visit £16)	13.75	16.50	14.44	17.35	5.0%

*Wasps*

Standard	59.23	71.00	62.19	74.65	5.0%
Standard – additional	19.17	23.00	20.13	24.15	5.0%
Benefits - Single space	29.17	35.00	30.63	36.75	5.0%
Benefit – additional	9.58	11.50	10.06	12.10	5.0%

*Fleas / Carpet Moth / Beetle / Cluster Flies / Ants*

All Jobs	73.75	88.50	77.44	92.95	5.0%
Benefits	37.08	44.50	38.94	46.75	5.0%
Bedbugs / Cockroaches	29.17	35.00	30.63	36.75	5.0%
Survey - (Quote after visit)	29.17	35.00	30.63	36.75	5.0%

**Pest Control - COMMERCIAL**

*Rats & Mice*

Standard	129.58	155.50	136.06	163.30	5.0%
(extra visit £50)	42.92	51.50	45.06	54.10	5.0%
Fleas / Carpet Moth / Beetle / Cluster Flies / Ants	108.33	130.00	113.75	136.50	5.0%

*Wasps*

Standard	85.83	103.00	90.13	108.15	5.0%
Standard – additional	32.50	39.00	34.13	40.95	5.0%

*Bed Bugs*

Survey - (Quote after visit)	34.17	41.00	35.88	43.05	5.0%
Call out	34.17	41.00	35.88	43.05	5.0%

**Environment Committee**  
**Health and Wellbeing - Pest Control**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

5%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

cost recovery

**Details of any discretionary discounts or concessions**

Discounts applied to recipients of certain benefits

**Has any benchmarking or consultation been undertaken?**

Not this year.

**Equality Impact Assessment**

None carried out this year

**Budget Impact**

No significant impact.

**Environment Committee**  
**Health and Wellbeing - Port Health**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

**Water Sampling PORT (cost per sample)**

Bacteriological examination	104.58	125.50	109.81	131.80	5.0%
Legionella examination	116.67	140.00	122.50	147.00	5.0%
Chemical analysis	230.83	277.00	242.38	290.85	5.0%
Organic	41.25	49.50	43.31	52.00	5.0%

**Ship Sanitation Inspection Charges**

Gross Tonnage of Vessel

up to 1000	£110.00	£110.00	110.00	110.00	0.0%
1001 - 3000	£150.00	£150.00	150.00	150.00	0.0%
3001 - 10000	£220.00	£220.00	220.00	220.00	0.0%
10001- 20000	£285.00	£285.00	285.00	285.00	0.0%
20001 - 30000	£365.00	£365.00	365.00	365.00	0.0%
over 30000	£425.00	£425.00	425.00	425.00	0.0%
Vessels with 50 - 1000 persons	£425.00	£425.00	425.00	425.00	0.0%
Vessels with over 1000 persons	£725.00	£725.00	725.00	725.00	0.0%
Extensions	£80.00	£80.00	80.00	80.00	0.0%

**Environment Committee**  
**Health and Wellbeing - Port Health**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

approx 5% NB: ship sanitation charges are fixed nationally (not yet announced)

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Cost recovery or statutory charge)

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

None this year.

**Equality Impact Assessment**

None

**Budget Impact**

No significant impact.



## Environment Committee

### Health and Wellbeing - Community Infrastructure Levy (CIL)

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### **From January 2023**

Residential properties per m <sup>2</sup>	96.23	96.23	102.90	102.90	6.9%
Supermarkets and Retail Warehouses per m <sup>2</sup>	90.22	90.22	96.47	96.47	6.9%

## Environment Committee

### Health and Wellbeing - Community Infrastructure Levy (CIL)

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
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Indexation applied 01/01/2023 for the calendar year 01/01/2023 - 12/12/2023
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Charge was set according to government guidance and subject to viability assessment through the Local Plan process. Base rate of £80/m <sup>2</sup> residential and £75/m <sup>2</sup> supermarkets and retail warehouses set by Stroud District Council on 1 April 2017. The rate will increase or decrease accordingly each year, subject to indexation rates applied annually.
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<b>Details of any discretionary discounts or concessions</b>
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There are a range of CIL exemptions relating to different types of developments. Exemption relief available: extension exemption, annex exemption, self build exemption, social housing exemption, charitable exemption, exceptional circumstances exemption relief.
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<b>Has any benchmarking or consultation been undertaken?</b>
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Yes - as part of CIL adoption in 2017
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<b>Equality Impact Assessment</b>
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Yes - as part of Local Plan process
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<b>Budget Impact</b>
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5% of CIL income is retained by the Council to cover administrative costs
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## Environment Committee

### Land and Property

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Standard Search (LLC1 + CON29R)	148.00	172.60*	148.00	172.60*	0.0%
LLC1 Only	25.00	25.00	25.00	25.00	0.0%
CON29R	123.00	147.60	123.00	147.60	0.0%
CON290 Enquiries Questions 4-21 each	11.00	13.20	11.00	13.20	0.0%
CON290 Enquiry 22 (Commons Registration)	22.00	26.40	22.00	26.40	0.0%
Property name change	35.00	35.00	35.00	35.00	0.0%
Official address for a new or existing property (each) - 1-5 properties	40.00	40.00	40.00	40.00	0.0%
Official address for a new or existing property (each) - 6-25 properties	35.00	35.00	35.00	35.00	0.0%
Official address for a new or existing property (each) - 26-75 properties	30.00	30.00	30.00	30.00	0.0%
Official address for a new or existing property (each) - 76+ properties	25.00	25.00	25.00	25.00	0.0%
Naming a new street (charge to the developer)	100.00	100.00	100.00	100.00	0.0%
Naming an existing unnamed street (charge to Parish or Town Council)	120.00	120.00	120.00	120.00	0.0%
Naming an existing unnamed street (charge to Parish or Town Council) - plus £30.00 for each affected property thereon	30.00	30.00	30.00	30.00	0.0%
Renaming an existing named street (charge to Parish or Town Council)	120.00	120.00	120.00	120.00	0.0%
Renaming an existing named street (charge to Parish or Town Council) - plus £30.00 for each affected property thereon	30.00	30.00	30.00	30.00	0.0%
Address amendments (e.g. revised street and postcode)	35.00	35.00	35.00	35.00	0.0%

# Environment Committee

## Land and Property

### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
No increase for 2023/24

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
Full cost recovery

<b>Details of any discretionary discounts or concessions</b>
N/A

<b>Has any benchmarking or consultation been undertaken?</b>
Fees are set to be broadly in-line with and not to exceed our neighbouring authorities in the County.

<b>Equality Impact Assessment</b>
N/A

<b>Budget Impact</b>
N/A

**Development Control Committee**  
**Planning - Application Fees**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Outline Applications*

£462 per 0.1 hectare for sites up to and including 2.5 hectares	385.00	462.00	385.00	462.00	0.0%
£11432 + £138 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000	9,526.67	11,432.00	9,526.67	11,432.00	0.0%

*Householder Applications*

Alterations/extensions to single dwellinghouse, including works within boundary	171.67	206.00	171.67	206.00	0.0%
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*Full Applications*

Alterations/extensions to two or more dwellinghouses, including works within boundaries	339.17	407.00	339.17	407.00	0.0%
New dwellinghouses (up to 50 and including 50)	385.00	462.00	385.00	462.00	0.0%
New dwellinghouses (for more than 50) £22,859 + £138 per additional dwellinghouse in excess of 50 up to a maximum fee of £300,000	19,049.17	22,859.00	19,049.17	22,859.00	0.0%

*Erection of Buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery)*

Gross floor space to be created by development - No increase in floor space or no more than 40 sq m	195.00	234.00	195.00	234.00	0.0%
Gross floor space to be created by development - More than 40 sq m but no more than 75 sq m	385.00	462.00	385.00	462.00	0.0%
Gross floor space to be created by development - More than 75 sq m but no more than 3,750 sq m	385.00	462.00	385.00	462.00	0.0%
Gross floor space to be created by development - More than 3,750 sq m	19,049.17	22,859.00	19,049.17	22,859.00	0.0%

*Erection of Buildings (on land used for agricultural purposes)*

Gross floor space to be created by development - Not more than 465 sq m	80.00	96.00	80.00	96.00	0.0%
Gross floor space to be created by development - More than 465 sq m not more than 540 sq m	385.00	462.00	385.00	462.00	0.0%
Gross floor space to be created by development - More than 540 sq m not more than 4,215 sq m	385.00	462.00	385.00	462.00	0.0%
Gross floor space to be created by development - More than 4,215 sq m	19,049.17	22,859.00	19,049.17	22,859.00	0.0%

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Erection of Glasshouses (on land used for the purposes of agriculture)*

Gross floor space to be created by development - Not more than 465 sq m	80.00	96.00	80.00	96.00	0.0%
Gross floor space to be created by development - More than 465 sq m	2,150.00	2,580.00	2,150.00	2,580.00	0.0%

*Erection/Alterations/replacement of Plant & Machinery*

Site area - Not more than 5 hectares (£462 for each 0.1 hectare, or part of thereof)	385.00	462.00	385.00	462.00	0.0%
Site area - More than 5 hectares (£22,859 + additional £138 for each 0.1 hectare, or part thereof, in excess of 5 hectares to a maximum of £300,000)	19,049.17	22,859.00	19,049.17	22,859.00	0.0%

**Development Control Committee**  
**Planning - Application Fees**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

Fees set nationally

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Fees set nationally

**Details of any discretionary discounts or concessions**

Fees set nationally

**Has any benchmarking or consultation been undertaken?**

No

**Equality Impact Assessment**

No

**Budget Impact**

Limited

**Development Control Committee**  
**Planning - Applications other than Building Work**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Car parks, service roads or other access - for existing uses	195.00	234.00	195.00	234.00	0.0%
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*Waste (use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)*

Site area - Not more than 15 hectares (£234 for each 0.1 hectare, or part thereof)	195.00	234.00	195.00	234.00	0.0%
Site area - More than 15 hectares (£34,934 + £138 for each 0.1 hectare, or part thereof, in excess of 15 hectares up to a maximum of £78,000)	29,111.67	34,934.00	29,111.67	34,934.00	0.0%

*Operations connected with exploratory drilling for oil or natural gas*

Site area - Not more than 75 hectares	423.33	508.00	423.33	508.00	0.0%
Site area - More than 7.5 hectares (£38,070 + additional £151 for each 0.1 hectare, or part thereof, in excess of 7.5 hectares up to a maximum of £300,000)	31,725.00	38,070.00	31,725.00	38,070.00	0.0%

*Operations (other than exploratory drilling) for the winning and working of oil or natural gas*

Site area - Not more than 15 hectares (£257 for each 0.1 hectare, or part thereof)	214.17	257.00	214.17	257.00	0.0%
Site area - More than 15 hectares (£38,520 + £151 for each 0.1 hectare, or part thereof, in excess of 15 hectares up to a maximum of £78,000)	3,208.33	3,850.00	3,208.33	3,850.00	0.0%

*Other Operations (winning and working of minerals) excluding natural oil and gas*

Site area - Not more than 15 hectares (£234 for each 0.1 hectare, or part thereof)	195.00	234.00	195.00	234.00	0.0%
Site area - More than 15 hectares (£34,934 + £138 for each 0.1 hectare, or part thereof, in excess of 15 hectares up to a maximum of £78,000)	29,111.67	34,934.00	29,111.67	34,934.00	0.0%



Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Other Operations (not coming with any of the above categories)*

Site area - Any site area (£234 for each 0.1 hectare, or part thereof, up to a maximum of £2,028)	195.00	234.00	195.00	234.00	0.0%
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*Lawful Development Certificate*

Existing use or operation					
Existing use or operation - lawful not to comply with any condition or limitation	195.00	234.00	195.00	234.00	0.0%
Proposed use or operation	Half the normal planning fee				

**Development Control Committee**  
**Planning - Applications other than Building Work**  
**Schedule of Fees and Charges from 1 April 2023**

**Proposed increase in fee/charge from previous year**

Nationally set planning fees

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Nationally set planning fees

**Details of any discretionary discounts or concessions**

As set out (none)

**Has any benchmarking or consultation been undertaken?**

No

**Equality Impact Assessment**

No

**Budget Impact**

N/A

**Development Control Committee**  
**Planning - Pre-Application Fees**  
Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

**Pre-application Advice, Enquiries & Documents Online**

Planning permission for dropped kerb	22.50	27.00	23.33	28.00	5.0%
Scheme support indication	55.00	66.00	57.50	69.00	5.0%
Householder proposal enquiry	55.00	66.00	57.50	69.00	5.0%
Non-Householder proposal enquiry	72.08	86.50	75.42	90.50	5.0%
30 Minutes with planner (via a virtual meeting)	65.42	78.50	68.33	82.00	5.0%
60 Minutes with planner (via a virtual meeting)	129.58	155.50	135.83	163.00	5.0%
30 Minutes with planner at applicants property where social distancing can be achieved (not a listed building)	108.33	130.00	113.75	136.50	5.0%
60 Minutes with planner at applicants property (not a listed building)	162.08	194.50	170.00	204.00	5.0%
30 Minutes with a conservation specialist at applicants property where social distancing can be achieved (listed building)	157.92	189.50	165.83	199.00	5.0%
Major housing or commercial projects. First hour of each meeting (additional research £60 per hour)	280.00	336.00	293.75	352.50	5.0%
Planning research	59.17	71.00	62.08	74.50	5.0%
Works to protected trees (history of a site and constraints) per hour and part of thereof	90.00	108.00	94.17	113.00	5.0%
Works to protected trees (TPO and Conservation Areas)	27.50	33.00	28.75	34.50	5.0%
Ecological response on proposed action	42.92	51.50	45.00	54.00	5.0%
Planning Administration Charges (e.g. copy documents) (£20 per half hour plus additional if printed)	18.75	22.50	19.58	23.50	5.0%

**Environment Committee**  
**Planning - Pre-Application Fees**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

Fees increased by 5% (rounded up/down)

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Cost recovery

**Details of any discretionary discounts or concessions**

Social registered landlords/housing associations for affordable housing developments

**Has any benchmarking or consultation been undertaken?**

No but neighbouring authorities charges are higher.

**Equality Impact Assessment**

No impact

**Budget Impact**

Negligible

**Development Control Committee**  
**Planning - Prior Approval**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Prior Approval*

Agricultural and Forestry buildings & operations or demolition of buildings	80.00	96.00	80.00	96.00	0.0%
Communications (previously referred to as 'Telecommunications Code Systems Operators')	385.00	462.00	385.00	462.00	0.0%
Proposed Change of Use to State Funded School or Registered Nursery	80.00	96.00	80.00	96.00	0.0%
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	80.00	96.00	80.00	96.00	0.0%
Proposed Change of Use of Agricultural Building to a flexible use within Shop, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	80.00	96.00	80.00	96.00	0.0%
Proposed Change of Use of Agricultural building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouses)	80.00	96.00	80.00	96.00	0.0%
Proposed Change of Use of Agricultural Building to a Dwellinghouses (Use Class C3), where there are no Associated Building Operations	80.00	96.00	80.00	96.00	0.0%
Proposed Change of Use of Agricultural Building to a Dwellinghouses (Use Class C3), and Associated Building Operations	171.67	206.00	171.67	206.00	0.0%
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouses), where there are no Associated Building Operations	80.00	96.00	80.00	96.00	0.0%
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouses), and Associated Building Operations	171.67	206.00	171.67	206.00	0.0%
Notification for Prior Approval for a Change Of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)	80.00	96.00	80.00	96.00	0.0%
Notification for Prior Approval for a Change Of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)	80.00	96.00	80.00	96.00	0.0%
Notification for Prior Approval for a Change Of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3), and Associated Building Operations	171.67	206.00	171.67	206.00	0.0%

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Notification for Prior Approval for Change Of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3)	80.00	96.00	80.00	96.00	0.0%
Notification for Prior Approval for Change Of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3), and Associated Building Operations	171.67	206.00	171.67	206.00	0.0%
Notification for Prior Approval for Change Of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)	80.00	96.00	80.00	96.00	0.0%
Notification for Prior Approval for Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop	80.00	96.00	80.00	96.00	0.0%
Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in connection with that use	80.00	96.00	80.00	96.00	0.0%
Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaic (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt	80.00	96.00	80.00	96.00	0.0%

*Reserved Matters*

Application for approval of reserved matters following outline approval	385.00	462.00	385.00	462.00	0.0%
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*Approval/Variation/discharge of condition*

Application for removal or variation of a condition following grant of planning permission	195.00	234.00	195.00	234.00	0.0%
Request for confirmation that one or more planning conditions have been complied with (£34 per request for householder otherwise £116 per request)	28.33	34.00	28.33	34.00	0.0%

*Change of Use*

Number of dwellinghouses - Not more than 50 dwellinghouses (£462 for each)	385.00	462.00	385.00	462.00	0.0%
Number of dwellinghouses - More than 50 dwellinghouses (£22,859 + £138 for each in excess of 50 up to a maximum of £300,00)	19,049.17	22,859.00	19,049.17	22,859.00	0.0%
Other Changes Of Use of a building or land	385.00	462.00	385.00	462.00	0.0%

*Advertising*

Relating to the business on the premises	110.00	132.00	110.00	132.00	0.0%
Advance signs which are not situated on or visible from the site, directing the public to a business	110.00	132.00	110.00	132.00	0.0%

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Other advertisements	385.00	462.00	385.00	462.00	0.0%
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*Application for a Non-material Amendment Following a Grant of Planning Permission*

Applications in respect of householder developments	28.33	34.00	28.33	34.00	0.0%
Applications in respect of other developments	195.00	234.00	195.00	234.00	0.0%

*Application for Permission in Principle*

Site area - £402 for each 0.1 hectare (or part thereof)	335.00	402.00	335.00	402.00	0.0%
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**Development Control Committee**  
**Planning - Prior Approval**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

Nationally set planning fees

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Nationally set planning fees

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

No

**Equality Impact Assessment**

No

**Budget Impact**

None



# Environment Committee

## Planning Strategy

### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### **Local Plan**

Stroud District Local Plan	£16.67	£20.00	17.50	21.00	5.0%
Stroud District Local Plan Review: Draft Local Plan for Public Consultation	£20.00	£24.00	21.00	25.20	5.0%

#### **Environmental Information (EIR)**

Charge per hour (staff time) to provide copies of TPOs, Section 106 Agreements, drawings, reports, and other documents considered environmental information, that do not form part of the planning register or pre-date 2005. No charge if officer time spent is less than 30 minutes.	£21.67	26.00	22.75	27.30	5.0%
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#### **Disbursement Costs (EIR)**

A4 Black & White	£0.09	0.11	0.09	0.11	5.0%
A3 Black & White	£0.22	0.26	0.23	0.28	5.0%
A4 Colour	£0.44	0.53	0.46	0.55	5.0%
A3 Colour	£0.88	1.05	0.92	1.10	5.0%

#### **SATURN Highway Model - Stroud Local Plan forecasts**

Access fee	£2,000.00	£2,400.00	2100.00	2520.00	5.0%
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# Environment Committee

## Planning Strategy

### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
Stroud District Local Plan Review: Draft Local Plan has increased because of the document being much larger

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
Full cost recovery for Local Plan and disbursements. Subsidised service for environmental information and access to highway model.

<b>Details of any discretionary discounts or concessions</b>

<b>Has any benchmarking or consultation been undertaken?</b>
Benchmarking carried out on environmental information charges and access to highway model.

<b>Equality Impact Assessment</b>

<b>Budget Impact</b>

## Environment Committee

### Private Housing - Land Drainage Consenting

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Land Drainage Consenting Fee	50.00	50.00	50.00	50.00	0.0%

## Environment Committee

### Private Housing - Land Drainage Consenting

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
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0.0%
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Statutory charge
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<b>Details of any discretionary discounts or concessions</b>
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none
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<b>Has any benchmarking or consultation been undertaken?</b>
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none
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<b>Equality Impact Assessment</b>
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none
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<b>Budget Impact</b>
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none
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## Housing Committee

### Private Housing - Caravan Site Licensing

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Caravan Site Licensing Fee (VAT exempt) hourly rate charge	49.60	49.60	57.47	57.50	15.9%

**Housing Committee**  
**Private Housing - Caravan Site Licensing**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

15.9%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

cost recovery

**Details of any discretionary discounts or concessions**

none

**Has any benchmarking or consultation been undertaken?**

none

**Equality Impact Assessment**

none

**Budget Impact**

none

## Housing Committee

### Private Housing - HMO Licensing

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
	Application for Licence Fee for HMO	262.00	262.00	288.00	
Management & Enforcement Fee for HMO - (only applicable once licence approved and due to be paid before licence issued)	614.00	614.00	688.00	688.00	12.1%

**Housing Committee**  
**Private Housing - HMO Licensing**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

9.9 - 12.1%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery as legislatively mandated

**Details of any discretionary discounts or concessions**

none

**Has any benchmarking or consultation been undertaken?**

None legislatively set process for calculating

**Equality Impact Assessment**

none

**Budget Impact**

none costs covered



## Housing Committee

### Private Housing - Immigration Accommodation Certificate

#### Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Immigration Certificate	122.92	147.50	133.40	160.00	8.5%

## Housing Committee

### Private Housing - Immigration Accommodation Certificate

#### Schedule of Fees and Charges from 1 April 2023

<b>Proposed increase in fee/charge from previous year</b>
8.5%

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
Cost recovery

<b>Details of any discretionary discounts or concessions</b>
none

<b>Has any benchmarking or consultation been undertaken?</b>
none in this year

<b>Equality Impact Assessment</b>
none

<b>Budget Impact</b>
none

**Strategy and Resources Committee**  
**Community Services - Car Parking**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*London Road MSCP*

1hr	0.75	0.90	0.75	0.90	0.0%
2hrs	1.25	1.50	1.25	1.50	0.0%
3hrs	1.67	2.00	1.67	2.00	0.0%
4hrs	1.83	2.20	1.83	2.20	0.0%
4hrs +	2.50	3.00	2.50	3.00	0.0%

*London Road Surface*

1hr	0.75	0.90	0.75	0.90	0.0%
2hrs	1.25	1.50	1.25	1.50	0.0%
3hrs	1.67	2.00	1.67	2.00	0.0%
4hrs	1.83	2.20	1.83	2.20	0.0%
4hrs +	2.50	3.00	2.50	3.00	0.0%

*Cheapside*

1hr	0.75	0.90	0.75	0.90	0.0%
2hrs	1.25	1.50	1.25	1.50	0.0%
3hrs	1.67	2.00	1.67	2.00	0.0%
4hrs	1.83	2.20	1.83	2.20	0.0%
24hrs	2.50	3.00	2.50	3.00	0.0%
48hrs	5.00	6.00	5.00	6.00	0.0%
72hrs	7.50	9.00	7.50	9.00	0.0%

*Church Street*

1hr	1.08	1.30	1.25	1.50	15.4%
2hrs	1.67	2.00	1.84	2.20	10.4%
3hrs	3.34	4.00	3.75	4.50	12.28%

*Rowcroft*

1hr	1.08	1.30	1.25	1.50	15.4%
2hrs	1.67	2.00	1.84	2.20	10.4%
3hrs	2.08	2.50	2.50	3.00	20.0%

*Parliament Street*

1hr	0.75	0.90	0.75	0.90	0.0%
2hrs	1.25	1.50	1.25	1.50	0.0%
3hrs	1.67	2.00	1.67	2.00	0.0%
4hrs	1.83	2.20	1.83	2.20	0.0%
4hrs +	2.50	3.00	2.50	3.00	0.0%

**Strategy and Resources Committee**  
**Community Services - Car Parking**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

**NO CHANGE TO LONG STAY TARIFFS**

Short stay tariffs increased to represent a circa 5% increase in overall revenue.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Cost recovery, with any surplus reinvested.

**Details of any discretionary discounts or concessions**

Blue badge - continued free parking

**Has any benchmarking or consultation been undertaken?**

Yes, continual benchmarking.

**Equality Impact Assessment**

**Budget Impact**

Limited due to covid recovery.

**Strategy and Resources Committee**  
**Community Services - Old Town Hall**  
**Schedule of Fees and Charges from 1 April 2023**

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Commercial Rates*

8hrs	94.17	113.00	98.75	118.50	5.0%
Hourly rate	19.58	23.50	20.42	24.50	5.0%
Monday – Friday (no evening use)	429.17	515.00	450.00	540.00	5.0%
Monday – Friday (evening use)	604.17	725.00	633.33	760.00	5.0%
7 days (no evening use)	550.00	660.00	575.00	690.00	5.0%
7 days (evening use)	750.00	900.00	787.50	945.00	5.0%

*Non Commercial Rates*

8hrs	65.00	78.00	66.67	80.00	5.0%
Hourly rate	13.33	16.00	14.17	17.00	5.0%
Monday – Friday (no evening use)	320.83	385.00	333.33	400.00	5.0%
Monday – Friday (evening use)	475.00	570.00	500.00	600.00	5.0%
7 days (no evening use)	400.00	480.00	416.67	500.00	5.0%
7 days (evening use)	583.33	700.00	612.50	735.00	5.0%

**Strategy and Resources Committee**  
**Community Services - Old Town Hall**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

Standard 5%, adjusted as appropriate

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Partial cost recovery

**Details of any discretionary discounts or concessions**

Concessions for charity organisations.

**Has any benchmarking or consultation been undertaken?**

Not for 2022.

**Equality Impact Assessment**

N/A

**Budget Impact**

Negligible

**Strategy and Resources Committee**  
**Community Services - Shambles Market**  
 Schedule of Fees and Charges from 1 April 2023

Description of Charge	Charge April 2022 - March 2023		Charge April 2023 - March 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Small Stall	7.50	9.00	8.00	10.00	6.7%
Large Stall	13.33	16.00	14.17	17.00	6.3%

**Strategy and Resources Committee**  
**Community Services - Shambles Market**  
Schedule of Fees and Charges from 1 April 2023

**Proposed increase in fee/charge from previous year**

Circa. 6% fees

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

cost recovery

**Details of any discretionary discounts or concessions**

N/A

**Has any benchmarking or consultation been undertaken?**

Not in 2022, but the proposed fees are still very competitive

**Equality Impact Assessment**

N/A

**Budget Impact**

Limited